

**BROOKFIELD BOARD OF EDUCATION  
MINUTES**

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Brookfield Board of Education

Auditorium

**Regular Meeting of the Board**

Wednesday, June 27, 2018

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- I. Call to order: "Work Session" - Time: 6:30 pm
  - a. Bus Garage – Transportation Issues
  - b. PI Levy
  
- II. The Brookfield Board of Education met in regular session on Wednesday, June 27, 2018 at 7:02 pm in the school auditorium.
  
- III. Pledge of Allegiance
  
- IV. Roll Call:

Ms. Kelly Carrier, President	PRESENT
Ms. Ronda Bonekovic	PRESENT
Mr. Ron Brennan	ABSENT
Mr. George Economides	PRESENT
Mr. Tim Filipovich	PRESENT

**EXECUTIVE SESSION**

- V. Bonekovic motioned and seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of "considering personnel matters."

Moved by \_\_Bonekovic\_\_\_\_\_ Seconded by \_\_Economides\_\_\_\_\_

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

Adjourn to Executive Session.            Time: \_\_7:03pm\_\_

Return from Executive Session.        Time: \_\_8:27pm\_\_

Moved by \_\_Bonkeovic\_\_\_\_\_ Seconded by \_\_Filipovich\_\_\_\_\_

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

- VI. Board of Education Reports
  - a. NONE

- VII. Old Business
  - a. NONE
  
- VIII. New Business
  - a. NONE
  
- IX. Superintendent's Report
  - a. OSLI - Ohio School Leadership Institute
  - b. Mentorship - Ohio School Leadership Foundation
  - c. Levy - permanent improvement needs; bus garage
  
- X. Treasurer's Report
  - d. Community Finance Committee
  
- XI. Public Input (5 minutes per individual)
  - a. NONE

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**TREASURER'S RECOMMENDATIONS**

**#18-06-02**

**APPROVAL OF MINUTES**

1. Economides motioned and Filipovich seconded that the following Board minutes be approved as submitted:

Wednesday, May 23, 2018 – Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

**#18-06-03**

**APPROVAL OF FINANCIAL STATEMENTS**

2. Bonekovic motioned and Economides seconded that the May 2018 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-04**

**PROPERTY, LIABILITY AND FLEET INSURANCE**

3. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the property, liability and fleet insurance with SORSA in the amount of \$50,761 (\$50,785 last year) for the period of July 1, 2018 through June 30, 2019.

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-05**

**TRANSFER**

4. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the following resolution:

**BE IT RESOLVED**, that the Brookfield Board of Education approves a transfer from the following account:

Transfer Fund 001 General to 300 Athletics – Amount: \$23,217.51

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-06**

**FISCAL 2018 FINAL APPROPRIATIONS**

5. Bonekovic motioned and Economides seconded that the Brookfield Board of Education adopts final appropriations for FY2018 as follows:

	<b><u>FY2018</u></b>
General Fund	\$9,953,744.80
Debt Services	883,047.99
Special Revenue	979,991.36
Capital Projects	0.00
Agency	75,505.45
Enterprise	408,428.51
Trust	750.00
<b><u>Total:</u></b>	<b><u>\$12,301,468.11</u></b>

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Regular Meeting of the Board  
Brookfield Board of Education  
Wednesday, June 27, 2018  
Page 4

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-07**

**APPROPRIATIONS FOR FISCAL 2019**

6. Bonekovic motioned and Filipovich seconded that the Brookfield Board of Education adopts appropriations for FY2019 as follows:

	<b><u>FY2019</u></b>
General Fund	\$9,953,744.80
Debt Services	883,047.99
Special Revenue	\$979,991.36
Capital Projects	0.00
Enterprise	408,428.51
Agency	75,505.45
Trust	750.00
<b>Total:</b>	<b><u>\$12,301,468.11</u></b>

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-08**

**AMENDED CERTIFICATE OF ESTIMATED RESOURCES FY2018**

7. Bonekovic motioned and Economides seconded that the Treasurer amends the Certificate of Estimated Resources by Fund Level for FY2018:

	<b><u>FY2018</u></b>
General Fund	\$10,991,515.75
Debt Services	1,528,048.67
Special Revenue	1,052,302.76
Capital Projects	3,313.53
Enterprise	540,617.59
Agency	86,116.19
Trust	2,484.89
<b>Total:</b>	<b><u>\$14,204,399.38</u></b>

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

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**#18-06-09**

**INVENTORY REMOVAL ITEMS**

8. Filipovich motioned and Economides seconded that the Brookfield Board of Education approves the removal and disposal of the following items from its inventory:

<u>Description</u>	<u>ISBN #</u>	<u>Quantity</u>
Literature & Language Books	0-8123-8045-2	34
Explore	0-395-71957-7	3
Exploring Careers	0-02-643183-1	55
Call to Freedom	0-03-072699-9	20
Intermediate	0-673-12381-2	13
Writer's Craft	0-395-86379-1	155
Teen Health	0-02-651837-6	136
World Explorer	0-13-050219-7	186

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

**#18-06-10**

**YSU AFTERSCHOOL PROGRAM EMPLOYEE COMPENSATION**

9. Bonekovic motioned and Filipovich seconded that the Brookfield Board of Education approves compensation for cafeteria workers **Cheryl Bell, Kimberly Osberg** and **Tammi Vadala** in the amount of \$1,066.67 each for working the 2017-2018 YSU Afternoon Program. YSU paid \$3,200 to the district to cover salaries. Benefits were covered by the cafeteria fund. Compensation will be paid in the July 6, 2018 payroll.

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

**BOARD RECOMMENDATION**

**#18-06-11**

**ADMINISTRATOR CONTRACT**

10. Bonekovic motioned and Filipovich seconded the approval of the following administrative contract:

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

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**Craig Yaniglos**

School Treasurer  
Two (2) Year Contract  
Effective: August 1, 2018 through July 31, 2020  
Days/Year: 250  
Annual Salary: 2018-2019: \$60,000  
2019-2020: \$62,500

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

NOTES: Original agenda indicated 3-year contract. Motion was amended on the floor by Mr. Economides.

#### **SUPERINTENDENT'S RECOMMENDATIONS**

##### **#18-06-12**

##### **RESIGNATION**

11. Filipovich motioned and Bonekovic seconded that the Brookfield Board of Education accepts the resignation of **Audra Agler**, Educational Assistant, effective June 1, 2018. Audra has been employed by the Brookfield Local School district for the past 4 ½ years.

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

##### **#18-06-13**

##### **ADMINISTRATOR CONTRACT**

12. Economides motioned and Filipovich seconded that the Brookfield Board of Education approves the following administrative contract:

**Jason Russo**

Technology Supervisor  
One (1) Year Contract  
Effective: July 1, 2018 through June 30, 2019  
Days/Year: 240  
Annual Salary: \$37,500

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

##### **#18-06-14**

##### **2018 SUMMER SCHOOL PROGRAM COORDINATOR**

13. Bonekovic motioned and Filipovich seconded that the Brookfield Board of Education approves the employment of **Chris Fahndrich** as the 2018 Summer

\*\*...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

School Program Coordinator. Session 1 begins June 14 and continues through July 3, 2018 for a total of 14 days, 5 hours per day. Pending Session 2 begins August 1 and continues through August 17, 2018, for a total of 13 days, 5 hours per day.\*  
Daily Rate: \$125

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-15**

**INTERVENTION SPECIALIST**

14. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves the employment of **Christopher Marsco** as an Intervention Specialist effective at the contractual start of the 2018-2019 school year\*. Bachelors Step 0 = \$31,576 (Salary pending results of certified contract negotiations.)

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-16**

**EMIS COORDINATOR/SUPERINTENDENT'S SECRETARY CONTRACT**

15. Economides motioned and Bonekovic seconded that the Brookfield Board of Education approves a one (1) year contract for **Susan Thomas** as EMIS Coordinator and Superintendent's Secretary beginning July 1, 2018 through June 30, 2019.\*  
Annual Salary: \$26,000

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-17**

**SUPPLEMENTAL CONTRACTS FOR 2018-2019**

16. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the following supplemental contracts for the 2018-2019 school year as per Board policies, rules and regulations\*: (Dollar amounts pending results of certified contract negotiations.)

Mary Arp	Resident Educator Program Coordinator - \$1,500 stipend
Lindsey Bumgardner	Danceline Advisor Step 2 = \$1,105
Dawn Burns	MS Yearbook Advisor Step 7 = \$1,105
Jen Jerek	HS Yearbook Advisor Step 4 = \$1,421
Jane Jones	Library Advisor Step 0 of teacher's lane

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Carrie Vadala	Flagline Advisor	Step 1 = \$947
Elza Wright	Band Director HS	Step 7 = \$5,052
Elza Wright	Band Director Summer	Step 7 = \$3,315
Josiah Wright	Asst Band Director Summer	Step 1 = \$1,263

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

**#18-06-18**

**SUBSTITUTE CALLER FOR 2018-2019**

17. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the employment of **Jennifer Schultz** as Substitute Caller for the 2018-2019 school year\*. Annual stipend: \$3,250

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

**#18-06-19**

**AMEND MOTION #18-05-05**

18. Economides motioned and Bonekovic seconded that the Brookfield Board of Education amends motion #18-05-05 from the May 23, 2018 Board Meeting to modify the official retirement date for **Rita Hayes** as May 31, 2018.

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

**#18-06-20**

**BROOKFIELD HIGH SCHOOL 2018-2019 FEES**

19. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves the following 2018-2019 fees for Brookfield High School:

Biology	\$15
Chemistry	\$15
Drawing I	\$10
Earth Science	\$10
Forensic Science	\$10
Go-Green Science	\$10
Human Physiology	\$15
Music	\$ 6 per semester for instrument rental
Paint I	\$10
Parking	\$25 (increase from 17-18)
Physics	\$15

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Senior Fees	\$30
Senior Portfolio	\$10
Textiles	\$20
Three D Art I	\$10
Transcripts	\$ 7 (increase from 17-18)

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-21**

**WARRIOR ONLINE ACADEMY 2018-2019**

20. Filipovich motioned and Economides seconded that the Brookfield Board of Education adopts a resolution approving the continuation of (in collaboration with the Mahoning County Educational Service Center) an internet-based educational delivery system designed for grades K-12. This educational tool provides alternative educational options for credit deficiencies, alternative programs, students being home schooled and summer school programs. The contract period is effective for 12 months, from August 1, 2018 through July 31, 2019. The student license fee is \$75 per seat, with a district data base set up fee of \$1,000. Additional stipends per student per course vary depending on course and term.

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-22**

**MAHONING VALLEY REGIONAL COUNCIL OF GOVERNMENT SERVICES AGREEMENT**

21. Bonekovic motioned and Economides seconded that the Brookfield Board of Education approves an agreement between the Mahoning Valley Regional Council of Government and the Brookfield Local School District for services and support, as needed, for a period of one (1) year, beginning July 1, 2018 through June 30, 2019. This service agreement is on file in the Board office.

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

**#18-06-23**

**AUDITORS' SHARED SERVICES FEASIBILITY STUDY**

22. Bonekovic motioned and Filipovich seconded that the Brookfield Board of Education adopts a resolution requesting that the Ohio Auditor of State, pursuant to Section 117.473 of the Ohio Revised Code, conducts a Feasibility Study to

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determine if greater efficiency or cost savings could be realized by the Brookfield Local School District through the sharing of services and/or facilities with the Liberty Local School District and the Mathews Local School District.

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

**#18-06-24**

**RESOLUTION OF THE BROOKFIELD LOCAL BOARD OF EDUCATION TO SEEK A WAIVER TO REQUEST THE DELAY OF MIDDLE SCHOOL CAREER TECHNICAL EDUCATION**

23. Economides motioned and Carrier seconded that the Brookfield Board of Education adopts the following resolution:

**WHEREAS**, the Brookfield Local Board of Education hereby declares that providing career-technical education to students enrolled in grades 7 and 8 during the 2018-2019 school year in accordance with the requirements of Ohio Revised Code Section 3313.90 will present a hardship to the school district; and

**WHEREAS**, the Brookfield Local Board of Education understands that the waiver is only for the delay of middle school career technical education for the 2018-2019 school year:

**THEREFORE, BE IT RESOLVED**, that the Brookfield Local Board of Education hereby authorizes the district Superintendent to submit to the State Superintendent of Public Instruction this resolution and justification for requesting a delay of the implementation of middle school career technical education for the 2018-2019 school year.

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

**#18-06-25**

**RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN (BLIZZARD BAGS)**

24. Bonekovic motioned and Economides seconded that the Brookfield Board of Education adopt the following resolution relating to CALAMITY DAYS:

**WHEREAS**, the Brookfield Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of hours authorized in section 3313.48; and,

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**WHEREAS**, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such excess days;

**NOW, THEREFORE BE IT, AND IT IS, HEREBY RESOLVED** that the Brookfield Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education:

**PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS**

Pursuant to Ohio Revised Code section 3313.88, the Brookfield Board of Education hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of hours permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1) This plan is submitted, pursuant to approval of the Brookfield Board of Education, prior to August 1, 2018.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Brookfield Board of Education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2018-2019 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will be granted one professional development day after the teacher's principal or supervisor certifies that lessons equal to approximately three days of contact time have been posted.
- 6) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 7) As soon as practicable after an announced school closure in excess of the number of hours permitted under Section 3313.48, staff members

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designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.

- 8) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 9) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 10) The Brookfield Board of Education hereby authorizes "**blizzard bags**," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. "**Blizzard bags**" shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by Superintendent, Mrs. Jo Taylor. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing in excess of the number of hours permitted under section 3313.48

Ayes: Bonekovic, Carrier, Economides, Filipovich  
Nays: None  
MOTION CARRIED

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Regular Meeting of the Board  
Brookfield Board of Education  
Wednesday, June 27, 2018  
Page 13

XII. Adjourn Board Meeting. Time: 8:50pm

Ayes: Bonekovic, Carrier, Economides, Filipovich

Nays: None

MOTION CARRIED

The next meeting of the Board will be held on Wednesday, July 25, 2018 (4<sup>th</sup> Wednesday) at 7:00 pm in the school auditorium.

JT/st  
Enclosures  
st/word/boardmtgs/June2018

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